Storyboard form for HyFlex teaching

When planning a HyFlex training session, we recommend that you engage with an e-moderator. The e-moderator can fx be a volunteer from the course or a paid student assistant. For planning you may use the storyboard form below and the example on the next page.

The form indicates, among other things, which activities the students will do and contributes both by giving you an overview and as a checklist in relation to agreeing on roles and tasks (including what materials should be available for the online students, when and how they should be divided into groups, etc.) with the e-moderator.

**Titel of the lecture/teaching session: \_\_\_\_\_\_**

**Date and time: \_\_\_\_\_\_\_\_\_\_\_\_\_ Room: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Activity** | **Titel** | **In the teaching room** | **Online** |
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*See examples of different activities on the next page*

**For the e-moderator:**

*How can online students answer questions asked during a lecture?*

[] In the chat, write ”Answer”, then the e-moderator will raise hand, then answer with microphone

[] Write answer in the chat, e-moderator forward by speaking

[] Open the microphone and speak

[] Other: \_\_\_\_

*Tasks for the e-moderator:*

[] Technical: \_\_\_\_

[] Distribution of materials: \_\_\_\_

[] Create Breakout groups, how: \_\_\_\_

[] Other: \_\_\_\_\_

## Examples of activities and filling out the form:

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| **Aktivity** | **Titel** | **In the teaching room** | **Online** |
| **Lecture** | The organs of the body: The heart | Listen, watch | Zoom |
| **Yes / No** | Do you already know the composition of the blood in detail? | Raise hands | Yes/no button zoom |
| **Vote** | What organelle is this? | Sendsteps | Sendsteps |
| **Brainstorm** | How is the musculoskeletal system affected? | Write in Padlet | Write in Padlet |
| **Q&A:** | Open, for asking questions | Raise hands | Type X to have the floor or write question in the chat |
| **Group work** | Discuss the heart case | Form group with sideman, see case on projector | Divide randomly into 2-person breakout groups. Read case in Absalon heart module |
| **Presentation of group work** | Discuss the heart case | Select a random group. Presentation in microphone (outside camera.) | Then select 1 random person with webcam on and ask for presentation |
| **Group work** | Fill out the heart analysis form | Form a group with the nearest four students. Fill out the distributed paper form | Divide randomly into 4-person breakout groups. Fill out the form in Absalon, Heart module. |
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